

Job # 910037

Project Controller

NUMBER OF POSITIONS 1

Location – NORTH YORK

Description:

FULL-TIME PERMANENT

Our client is a leading Inbound/Outbound Call Centre in the Customer Relationship Management (CRM) operations. Their fast growth is increasingly complex and dynamic.

Responsibilities

- Overall accountability for the day to day operations of finance management within the fulfillment division
- Develop and implement finance, accounting, reconciliation, billing, and auditing procedures
- The Cash Management function, including banking relationships
- Establish and maintain appropriate internal control safeguards
- Interact with other managers to provide consultative support to planning initiatives through financial and risk management information analyses, reports, and recommendations
- Ensure records systems are maintained in accordance with generally accepted accounting and auditing standards
- Oversee the continuous improvement of Accounting and Financial Processes and the development of the team with the goal to achieve best practices and optimal output
- Develop and oversee accounting policies and procedures to meet both current and future business models
- Develop and direct the implementation of strategic business and/or operational plans, projects, programs, and systems while providing leadership and guidance to co-workers and subordinates
- Establish and implement short- and long-range departmental goals, objectives, policies, and operating procedures
- Design, establish, and maintain an organizational structure to effectively accomplish the department's goals and objectives
- Ensure the team delivers the highest standard of work performance and customer service
- Ensure optimal deployment of resources to achieve business goals

Qualifications

- Experience in strategic planning and execution within deadline driven projects in fast-paced environment.
- Knowledge of finance, accounting, budgeting, and cost control principles including Generally Accepted Accounting Principles. Knowledge of financial and accounting reporting systems. Knowledge of Federal and Provincial financial regulations. Ability to analyze financial data and prepare financial reports and statements
- Work requires professional written and verbal communication and interpersonal skills.
- CA/CMA/CGA Designation plus 3-years senior level financial experience
- Work may require the occasional weekend and/or evening work

Salary

- **65k-80k**
- **Full time**
- **Full benefits**

Application

[Click here](#) to e-mail us a current copy of your resume in MS Word format and one of our Placement Directors will be pleased to contact you should your qualifications match our clients' requirements.